

Longfield Academy

**Local Governing Body Meeting – Monday
13th May 2024 at 5.15 pm, Longfield Academy.**

MINUTES

| | |
|---------------------|---|
| Present (Governors) | Angela Sweeten (Head Teacher), Dean Judson (Deputy Chief Executive Officer), Nicola Bales (Chair), Sarah Kelly, Peter Armstrong, Laura Snowdon, Andrew Brown, Julie Walker, Tanya Singh, Lisa Morehead and Suzie Kirkbride. |
| in attendance | Tim Fisher: Chief Executive Officer Rachel Sommerville: Head of School Hurworth Stuart Rawle: Deputy Head (Leadership/appraisal /Quality of Education/attendance) Kieran Thompson: Assistant Head (Experience – Personal Development / timetable) Hayley Douglas: Assistant Head (Quality First Teaching/ SEN provision/ ECT Tutor/ Literacy) Rebecca Wheatley: Head of Behaviour& Welfare/Designated Safeguarding Lead Laura Hawksby: Governance & Policy Officer, Swift Academies |

| <u>Item</u> | <u>Description of discussion</u> | <u>Action by</u> |
|-------------|--|------------------|
| | PART A: Procedural items | |
| 1. | <p>Welcome, Introductions and confirmation quorum present.</p> <p>The Chair Governor Nicola Bales welcomed everyone to the meeting.</p> <p>It was confirmed that a quorum was present. Eleven (11) eligible Governors were present.</p> | |

It was noted there were no matters arising and all actions had been completed.

Governors **RESOLVED** that the minutes of the Local Governing Body meeting held on Monday 29th January 2024 were confirmed as an accurate record of the meeting and should be signed by the Chair.

Governance
& Policy
Officer/Chair

PART B: Business items for discussion

6. Chair's Report

It was noted that there were no new updates from the Chair.

Governors **RESOLVED** that the Chair's report be noted.

7. Spring Term Feedback

Governors carefully considered the report back on the School Improvement Partner's visit 19th March 2024 and Ofsted Monitoring Visit 26th March 2024. The main findings and actions were discussed and noted by the Local Governing Body.

8. Ofsted priorities including Summer Term Action Plan progress to date

Governors and Senior Leadership had an interactive discussion session regarding Ofsted priorities and noted the progress made in addressing the key priorities. They carefully considered all aspects of the update and evidence/impact of progress as set out in the Head Teacher's report.

The school's current 3 priorities were also considered in depth by Governors.

- Collaborative planning
- Developing the whole child
- Brain Based learning

Quality of Education remained a key focus of the Academy and Governors noted as of April 2024 the Trust had facilitated the following external support adding capacity to develop further Quality First Teaching (QFT) across the Academy:

- School Improvement Lead for Bishop Hogarth Trust working with the school for 10 days, working closely with specific departments.
- Assistant Head for Teaching and Learning and the SENCO from Queen Elizabeth Sixth Form College, supporting QFT every Monday morning.

PART D: Concluding Items

11. Approval of documents for inspection**

Governors **RESOLVED** that the agenda, approved minutes and supporting documents be made available for public inspection with the exception of any information concerning identifiable pupils and/or teachers and staff.

12. Dates of Future Meeting:

- Longfield LGB – Monday 17th June 2024 at 5.15 pm

The meeting concluded at 7.05 pm.

These minutes were approved by the Local Governing Body of Longfield Academy, as follows:

on: 17/6/24 date

Signed by: (Chair) N Bales

Printed name: NBALES

APPROVED